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# Dematerialisation Request Form
❑ **Normal Dematerialization** ❑ **Transmission-cum- Dematerialization**
❑ **Transposition-cum-Dematerialization**

| Depository Participant Name / Address |
|---|

(To be filled up by the Depository Participant)

| | | Date | D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|---|---|---|
| DRN | | Date | D | D | M | M | Y | Y | Y | Y |
| DRF No. | | Date | D | D | M | M | Y | Y | Y | Y |

(To be filled by the BO. Please fill all the details in **BLOCK LETTERS** in English. Fill up a separate DRF for Free securities and Locked – in securities. In case of locked - in securities fill up a separate DRF for different lock-in reason / lock-in expiry dates.)

I / We request you to dematerialise the enclosed security certificate(s) registered in my / our name into my / our demat account.

| DP ID | | | | | | | Client ID | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Name of First Holder | | | | | | | | | | | | | | | |
| Name of Second Holder | | | | | | | | | | | | | | | |
| Name of Third Holder | | | | | | | | | | | | | | | |
| Name of the Company | | | | | | | | | | | | | | | |
| ISIN | I | N | | | | | | | | | | | | | |
| Quantity to be Dematerialized | (In Figures) | | | | | | | | | | | | | | |
| | (In Words) | | | | | | | | | | | | | | |
| Number Of Certificates (in words) | | | | | | | | | | | | | | | |
| Nature of Securities | | ❑ Free Securities ❑ Lock-in Securities | | | | | | | | | | | | | |
| Lock-in reason | | | | | | | | | | | | | | | |
| Lock in Expiry Date | | D | D | M | M | Y | Y | Y | Y | | | | | | |

| Details of Securities: | | | | | | |
|---|---|---|---|---|---|---|
| Type of Security | ❑ Equity ❑ Debentures ❑ Bonds ❑ Units ❑ Other (Specify) | | | | | |
| Face Value of Securities | | | | | | |
| | From | To | From | To | From | To |
| Folio No. | | | | | | |
| Certificate Numbers | | | | | | |
| Distinctive Numbers | | | | | | |
| Quantity | | | | | | |

Attach an annexure (duly signed by account holder(s)) in the above format if the space is not sufficient.

The original certificates / documents are hereby surrendered by me / us for dematerialisation and the same are free from any lien or charge or encumbrance and represent the bonafide securities of the Issuer Company to the best of my / our knowledge and belief.

| | **First / Sole Holder** | **Second Holder** | **Third Holder** |
|---|---|---|---|
| Name | | | |
| Signature with DP | | | |
| Signature with RTA | | | |

**Participant Authorization** (From DP to RTA)

We have received the above-mentioned securities bearing ISIN_____ for Dematerialisation. The Application form is verified with the Certificates / Documents surrendered for dematerialisation and we certify that the application form is in accordance with the details mentioned in the enclosed certificates / documents. It is also certified that the Holder(s) of securities have a beneficiary account with us in the same name(s) and order of name(s).

**Depository Participant Seal and Signature**

=======================(Please tear here)==== =======================

**Acknowledgement Receipt**

| DRF No. | | | | | | | | Date | D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| DP ID | | | | | | | | Client ID | | | | | | | | |
| First / Sole Holder Name | | | | | | | | | | | | | | | | |
| Second Joint Holder Name | | | | | | | | | | | | | | | | |
| Third Joint Holder Name | | | | | | | | | | | | | | | | |
| Name of the Company | | | | | | | | | | | | | | | | |
| Type of Security | ❑ Equity ❑ Debentures ❑ Bonds ❑ Units ❑ Other (Specify) | | | | | | | | | | | | | | | |
| ISIN | | | | | | | | | | | | | | | | |
| No. of Securities (in figures) | | | | | | | | | | | | | | | | |
| No. of Securities (in words) | | | | | | | | | | | | | | | | |
| No. of Certificates (in figures) | | | | | | | | | | | | | | | | |
| No. of Certificates (in words) | | | | | | | | | | | | | | | | |

We hereby acknowledge the receipt of certificates / documents, in respect of the above securities for dematerialization subject to verification.

**Depository Participant Seal and Signature**

**Instructions:**

1. In case of transmission-cum-demat, a notarized copy of death certificate of the deceased holder, copy of the Order of the Court, etc. to be attached with DRF.

2. In case of transposition–cum–demat, a duly executed Transposition Request Form to be attached with the DRF.